DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETINGJanuary 14, 2014

The Dodge County UW-Extension Education Committee met on Tuesday, January 14, 2014 at 9:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Meeting was called to order by Chairman Behl at 9:30 a.m. with the following members present: Allen Behl, Howard Kriewald, Darrel Pollesch and Larry Bischoff. Gerald Adelmeyer arrived at 9:34 a.m.

Also present: Jeff Hoffman, Department Head and Community Development Educator; Pattie Carroll, Family Living Educator; Bonnie Borden, Dairy & Livestock Youth Educator, Sally Schoenike, 4-H & Youth Development Educator and Becky Gutzman, Nutrition Education Coordinator.

APPROVAL OF MINUTES: Motion by Kriewald, seconded by Bischoff to approve minutes for December 17, 2013 meeting. Motion carried.

COMMITTEE MEMBER REPORTS:

None

APPROVAL OF PER DIEMS: Motion by Kriewald, seconded by Pollesch to approve the regular meeting per diems.

REVIEW OF BILLS Review of the UW-Extension revenues and expenses.

DEPARTMENT BUSINESS:

- a. Reviewed UW-Extension Revenues and Expenses for December 2013.
- b. Accepting Sally Schoenike's retirement, approve reposting the 4-H Youth Development position.
 - 1. Chairman Allen Behl read Sally Schoenike's retirement letter to Committee with her retirement date being July 3, 2014. Motion by Bischoff, seconded by Pollesch to accept her retirement as the 4-H Youth Development Agent of Dodge County. Reposting procedures will be started by Jeff Hoffman after the State gets Schoenike's retirement letter via email. The 4-H Youth Development program area intends to do a visioning session regarding the position.
- c. Update of the Ag Agent and Dairy/Livestock Agent postings.
 - 1. Ag Agent with emphasis in Crops & Soils/Ag Generalist. Had 24 total applicants and now down to 6 individuals that will be invited to the preliminary interview. This is a great pool of people, all top notch, good experience and have great training. Many have Extension experience. The preliminary interview date is Feb 7, 2014 with possible final interviews being done early March 2014.
- d. Confirm procedure for final interviews for Dairy/Livestock position on January 17, 2014.
 - 1. Jeff Hoffman handed out Final Interview Schedule to the Committee giving them the start time (10:30am) for the meeting that will be located in the Dodge County Administration Building Auditorium Room I. These interviews will all be conducted via

Skype with three individuals. At 2:30pm there will be a debriefing and candidate selection. Hoffman will find out what copies can be made available to the Committee members on information regarding the candidates. Position will be 80/20-80% working out of the Dodge County UW Extension office and 20% regional work being done (= to 1 day a week). This position also includes small animals.

EDUCATORS' REPORTS:

<u>Hoffman:</u> Reported that he is working with Extension on the hiring of the General Ag and Dairy/Livestock position. He reported that he completed his year end reports for his program, Department and the county. He is working on developing a conflict resolution workshop to be held in April and will be open all Extension employees.

<u>Borden:</u> Bonnie explained her role in covering the "Tractor Safety Program" in the absence of a person in the office for General Agriculture Educator. She still is seeking a few more instructors to cover 3 topic areas for Saturday, January 25th. Bonnie has received a copy of a letter of recommendation that Dave Williams has sent to the title review committee who are reviewing Bonnie's submission of past accomplishments/programming. The letter was shared with the committee.

<u>Carroll:</u> Carroll reported that she finished state reporting and had written success stories on program activity form 2013. She also reported that she was in the process of writing her plan of work for 2014 and a muti-year plan of work for 2014-2016. Carroll reported that she was partnering with Dodgeland School (one of four schools thoughout the state) in piloting a parenting education program called eParenting®. The pilot project is a 15 week project and will allow the project team to evaluate process and outcomes in preparation of a state launch.

Schoenike: Schoenike talked about the Wisconsin 4-H Centennial in 2014 and plans of the Dodge County Centennial Committee as well as state-wide events and programs that will be taking place including 4-H Day at the Capital on March 19. An update was given on the Dodge County 4-H Endowment Fund. Dodge County 4-H Leader Training will feature a keynote on Social Media with a variety of follow-up sessions including 4-H Online Training for clubs, the National 4-H Science Day Experiment, project meetings, and others. 4-H Project Day Camp is coming up as well as Family Learning Days.

Gutzman: WNEP Coordinator Gutzman reported that she has had quite a few teaching events in Columbia County with two new schools in Portage that have joined the program. In response to a question by Jerry Adelmeyer she explained that for these elementary students the content includes learning about Choose MyPlate, why different food groups are needed and how students can make healthier choices about the food they eat. Gutzman also stated that WNEP contracts have been extended through the end of March, but until the Farm Bill is settled and FoodShare funding is known, it is uncertain how the SNAP-Ed programming will be affected in Wisconsin. In Minnesota, the program has already cut some positions, because they did not have some of the saved funds that Wisconsin has had up to this point to carry us through. The Dodge County WNEP Educator position has not yet been posted, and until the future of our funding is known, it may remain open.

COMMUNICATION: None

NEXT MEETING DATE: Special meeting for Interviewing Dairy/Livestock Agents, January 17, 2014 at 10:30 a.m. at the Dodge County Administration Building Auditorium Room I, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin. The next regularly scheduled Extension Committee meeting, February 18, 2014 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, it was moved by Pollesch and seconded by Kriewald to adjourn at 10:46 a.m. Motion carried.

Respectfully submitted,

Gerald Adelmeyer, Secretary

Allen Behl, Chairman